

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

JANUARY 12, 2021

Library Director Patricia Dollisch__X__ Fiscal Office Kile Byington__X__ President Dave Oates__X__

Vice President Deb Statler__X__ Secretary Mary Roush__X__

Board Members Paul Sipes__X__ Julie Rhea__X__ Mary Jobe__X__

MINUTES: The meeting was held through Zoom conferencing due to Covid-19 concerns. The library director, fiscal officer, board president, secretary and board member Mary Jobe attended the library. In attendance at their homes were board vice president and board members Julie Rhea and Paul Sipes. The meeting was called to order at 7:40 p.m. by Dave Oates. Minutes from the December 8, 2020 meeting were read. Julie made a motion to accept the minutes as read, Deb seconded, all agreed.

PATRICIA: Jeanine Girard submitted her resignation effective ^{Dec} January 9, 2020. Paul questioned the reasoning for the resignation. Patricia noted that she would be happy to discuss the matter, but that executive session would have to be called to do this. No further discussion ensued regarding this matter. Work has not been completed by Nitro Roofing as was agreed. Patricia is working with IAP to remedy the situation and thankfully the Cares Act bill has been extended which allows for the work to be completed. IAP has a contract with the state which obligates them to do small projects such as ours. Patricia has been working with Eli, a new rep with IAP and got verbal verification that the permit from Morrow County should be coming through within the week to allow the project to proceed. She will stay closely in touch with them to see that the project gets completed. Patricia received a call today from David Borntrager from the Amish schools. He indicated that there is a volunteer with a truck that will pick up books from the library, sort them and distribute them to the schools. There has also been 1 additional school added; this brings the total number served to 10. Patricia will continue to take books to the Sunbeam school on County Road 97.

KILE: December financials are reconciled. December is currently in draft form and she will be closing the month and then the 2020 year within the next week. 100% of the materials budget will be spent. The budget is about 3% more than expected in receipts. This can be attributed to the PLF being higher and the previous fiscal officer paying restitution. A motion was made to give Kile the authority to invest and reinvest in CD's, CDARS and the current Star Ohio account in order to best take advantage of interest by earnings was made by Mary Roush, Mary Jobe seconded, all agreed. Motion carried. Kile requested authority to transfer monies from the general fund contingency line into any other general fund line as need arises throughout the fiscal year. Dave made the motion to accept this request, Paul seconded, all agreed. Motion carried. Kile informed the board that she did not get the job that she had applied for but that it is looking promising for another job and that Perry Cook should start looking for her replacement. She is willing to stay on until we can find someone. Dave thanked her for the amazing strides she had made with the financials and discussed the possibility of retaining her. The parties agreed to keep in contact as things progressed.

OLD BUSINESS: The quote that was presented in December 2020 for the security system was discussed. Because there are many unknowns such as the capability of recording length, nighttime capabilities,

monthly maintenance fees, etc., Patricia will get more information and present this at the February meeting. Deb suggested that she contact Central Ohio Security in Galion for a comparative quote so that we have a few options. One board member position has been filled by Mary Jobe. Patricia will continue to advertise for the open position.

NEW BUSINESS: Patricia requested to keep the service hours the same as they are now (Monday through Friday 10 a.m. to 5 p.m.) with curbside only service. Julie recommended that this continues until the board meets in February. The current plan is to remain curbside only service with the above 10 a.m. to 5 p.m. Monday through Friday until February 12, 2021. After the board meeting on Tuesday, February 9, 2021 a decision can be made and will be put in place on Monday, February 15, 2021.

CONSENT RESOLUTIONS: Mary Roush made a motion to accept the \$9.65 small donation at the register, Paul seconded, all agreed.

Mary Roush read a thank you letter from Chris Coe to board members for the retirement gifts, thanked members for the use of the Santa suit and informed them that she had paid to have it dry cleaned and returned it to the library. She also noted that this is the 60th anniversary for the library and that when COVID-19 concerns decrease it would be nice to plan a celebration.

Mary Roush made a motion to adjourn the meeting, Julie seconded, all agreed. Meeting adjourned at 8:55 p.m.



David Oates, President



Mary Roush, Secretary