

Perry Cook Memorial Library
Board of Trustees
April 9, 2024
Regular Monthly Meeting

1. Call to Order

Mary Roush called the meeting to order at 7:03 pm. Roll call was taken and present were Mary Jobe, vice president, Annie Fraizer, secretary, board members Michelle Fidler, Paul Sipes, Travis Dean, and Julie Rhea, Nicole Meyers fiscal officer, and Jennifer Gliebe director.

2. Minutes

2.1 Regular March 12, 2024

Time was provided for those present to review the March 2024 minutes. Julie made a motion to accept the minutes, Michelle seconded. All voted in favor.

3. Director's Report

Time was provided to review the report. Highlights discussed included increased attendance at Tinkertots. Staff member Jane is planning to retire in May. June 3rd through July 16 will be the Summer Reading Program. Outreach will continue. The search for a new staff member to help mostly with children's programs will begin soon. Another staff member will be needed due to some staff decreasing hours, retirement, and Outreach needs.

4. Fiscal Officer's Report

4.1 Monthly Reconciliation

Time was provided to review. Mary Jobe made a motion to approve financials and pay the bills. There was a motion from Mary Jobe to re-allocate \$500 from contingency to travel and expenses for staff development meeting with Michelle seconding. All voted in favor.

5. Old Business

5.1 IT Support Management

Dynamic stopped responding to our help tickets. Jen reached out to sales and the Director of the company with no response. This company cashed the check for sonic wall services but did not complete this. Tom Smith has been consulted about this issue.

Jen talked with ES Consulting who gave a products/services quote. They are also willing to do emergency services for the library if needed. The board reviewed the quote. Julie Motioned to pay the required \$6000 to work with this company and start the "lite" level service. This will include hardware and onboarding. Travis seconded. All voted in favor.

Discussion also took place about the pollinator garden to be built. The library won a bench in 2023 for participation in recycling Christmas lights. We plan to put this bench in the pollinator garden in honor of longtime board member, Dave Oates. Julie made a motion for \$2500 for Jen to spend as she sees fit for the pollinator garden. Mary Jobe seconded. All voted in favor.

6. New Business

6.1 Property Survey

Jan Garverick was contacted about the previously completed survey. It was proposed the corner lot facing 314 be resurveyed. Mary Jobe motioned to resurvey this lot with different sections not included. Julie seconded. All voted in favor.

7. Consent Resolutions

Small Donations Taken at the Register (\$44.30). Paul motioned to accept small donations, Travis seconded.

8. Adjournment

Meeting was adjourned at 8:16 pm with a motion by Julie that was seconded by Travis.
All voted in favor



Mary Roush, President



Anna Frazier, secretary