

PERRY COOK MEMORIAL LIBRARY

ORGANIZATIONAL MEETING

DECEMBER 14, 2021

Library Director Patricia Dollisch X Fiscal Officer Kile Byington
AB Board President David Oates X Secretary Mary Roush X
Board Members: Paul Sipes AB Julie Rhea X Mary Jobe X Michelle Fidler X

ELECTION OF OFFICERS: Discussion took place regarding officer positions for 2022. Julie made a motion to accept the officers, Michelle seconded, all agreed. Motion carried. The officers are as follows:

President-Mary Roush
Vice President-David Oates
Secretary-Mary Jobe

HIRE FISCAL OFFICER FOR 2022 AND DETERMINE BOND AMOUNT: Mary Roush made a motion to hire Kile Byington as fiscal officer and set her bond at \$80,000; Mary Jobe seconded, all agreed. Motion carried.

2022 MEETING DATES: 2022 meeting dates were presented by Patricia, discussed, and agreed upon. All meetings will begin at 7:00 p.m. Mary Jobe made a motion to accept the dates, Michelle seconded. All agreed. Motion carried.

COMMITTEE APPOINTMENTS BY BOARD PRESIDENT: Committees were established for 2022 and are as follows:

BUILDING AND GROUNDS: MICHELLE FIDLER, JULIE RHEA, MARY ROUSH

FINANCE: MARY JOBE, DAVID OATES, PAUL SIPES

PERSONNEL: JULIE RHEA, MARY ROUSH, PAUL SIPES

MISCELLANEOUS: Staff wages were discussed. Mary Roush presented suggestions from the personnel committee. After discussion, it was agreed upon to increase wages by 5% for all employees and to pay employees for all holidays currently approved by the board even if the holiday falls on a weekend. The library director and fiscal officer wages as well as paid time off for employees will be discussed at the January 2022 meeting when the fiscal officer is in attendance to answer financial questions. Dave made a motion to accept the pay increase and paid holidays, Julie seconded, all agreed. Motion carried.

Mary Roush made a motion to adjourn the meeting, Mary Jobe seconded, all agreed. Meeting adjourned at 9:00 p.m.



Mary Roush, President



Mary Jobe, Secretary

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

DECEMBER 14, 2021

Library Director Patricia Dollisch X Fiscal Officer Kile Byington AB

Board President David Oates X Secretary Mary Roush X

Board Members: Paul Sipes AB Julie Rhea X Mary Jobe X Michelle Fidler X

MINUTES: The meeting was called to order at 7:20 p.m. by David Oates. The library director, board president, secretary and three board members were in attendance. The fiscal officer and board member Paul Sipes were absent. The minutes from the November 9th meeting were read. Julie made a motion to accept the minutes as read; Michelle seconded, all approved. Motion carried. Minutes from the November 16th emergency meeting were read. Mary Roush made a motion to accept the minutes as read, Mary Jobe seconded the motion, all agreed. Motion carried.

PATRICIA: The approximate 800 Covid-19 test kits that we have are outdated. Patricia will contact the state to see about extending the expiration date. She will be traveling to Delaware, Ohio on Thursday to inspect a van for book mobile potential. The Christmas Open House was well attended and yielded 108 attendees. All employees received a \$300 bonus and were appreciative. Donations for the senior giving tree were down this year.

KILE: In Kile's absence, the 2022 new temporary budget appropriations were reviewed and discussed. Mary Jobe made a motion to accept the appropriations budget as presented, Michelle seconded, all agreed. Motion carried. Julie made a motion to accept the financial report and pay the bills, Dave seconded, all agreed. Motion carried.

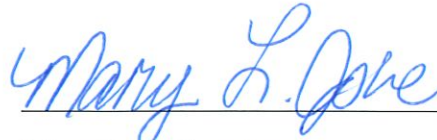
CONSENT RESOLUTIONS: Mary Jobe made a motion to accept consent resolutions in the amount of \$23.72; Julie seconded, all agreed. Motion carried.

Mary Roush made a motion to adjourn the meeting; Dave seconded, all agreed.

Meeting adjourned at 8:05 p.m.



Mary Roush, President



Mary Jobe, Secretary