

PERRY COOK MEMORIAL LIBRARY

Board of Trustees

Date: January 14, 2020

Library Director Patricia Dollisch: Fiscal Officer Kile Byington: Pres. Dave Oates: V. Pres. Deb Statler: Secretary: Mary Roush: Members: Chris Coe: Amanda Young: Paul Sipes

Minutes:

Dave called the meeting to order. All members, library director, and fiscal officer were present. Minutes of the December 10, 2019, meeting were read. Mary moved to accept the minutes as read. Deb seconded it. All agreed.

Patricia:

Mary asked how many people attended the library Christmas open house on December 14th. Patricia did not have an exact count, but stated that it was over one hundred (100).

Patricia asked the board to hire Teresa Maffett as a regular employee of the library instead of a contracted employee. Funds will be moved from Purchased and Contracted Services to Salaries to cover the cost. Teresa's salary will be \$9.50/hour as dictated by the pay schedule. The library will furnish all cleaning supplies.

Patricia is working on a contract with Volunteers in Service to America (VISTA) to serve shelf-stable lunches to area children in the summer.

Kile:

The December financial statement has been reconciled. The funds balance for 2019 increased by \$28,952.03.

The BHM group conducting the 2017-2018 Biennial Audit has asked for an extension in order to address the unauthorized expenditures from 2017 and 2018.

Kile asked the library to pass a resolution to invest and reinvest CD's, CDARS, and the Star Ohio account.

Chris moved to give Kile authority to invest and reinvest CD's, CDARS, and the Star Ohio accounts.

(CRC) Amanda seconded it. All agreed.

Mary Kile moved to allow Kile to transfer monies from the general fund contingency line into any other general fund line as needed throughout the fiscal year. Amanda seconded it. All agreed.

Chris moved to accept the recommended pay scale for 2020. Mary seconded it. All agreed.

Old Business:

Patricia presented the name of Julie Rhea for the open board trustee position. Amanda moved to accept Julie Rhea's application for the open trustee position. Deb seconded it. All agreed. Patricia will submit Julie's name to the Northmor Superintendent to be presented to the Board of Education for approval.

Chris moved to go into executive session to discuss personnel wages. Deb-Yes, Mary-Yes, Dave-Yes, Paul-Yes, Chris-Yes. Amanda had left the meeting.

The board returned to general session by consent. Deb-Yes, Mary-Yes, Dave-Yes, Paul-Yes, Chris-Yes.

General Session:

Mary moved to increase Kile's and Patricia's wages by twenty (20) percent for the year 2020. Deb seconded it. All agreed.

Patricia reported on attending the sentencing of the former library clerk/treasurer.

Patron concerns were discussed

Deb moved to accept the consent resolutions. Chris seconded it. All agreed.

Mary moved to accept the financial report and pay bills. Dave seconded it. All agreed.

Deb moved to adjourn. Mary seconded it. All agreed. Meeting adjourned.

President David M Oates

Secretary Christine R. Coe