

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

JULY 13, 2021

Library Director Patricia Dollisch X Fiscal Officer Kile Byington X

President Dave Oates X Vice President Deb Statler X Secretary Mary Roush X

Board Members: Paul Sipes X Julie Rhea X Mary Jobe X Michelle Fidler X

MINUTES: The meeting was called to order at 7:10 p.m. by Dave 8th meeting were read. Julie made a motion to accept the minutes with one spelling correction, Mary Roush seconded, all agreed.

PATRICIA: Paul questioned the fire inspection notes in the director's report. This is done as needed. The emergency light will be fixed and electrical outlets that are not working properly will be addressed. Patricia has been working to obtain information as to the ownership of the property located in front of the library. After speaking with the Morrow County Auditor, Recorder and Engineer and Richland County Recorder's office, it appears that no one stakes claim to this land. Patricia attended the Perry Township Trustee meeting on July 12th to report her findings. She was advised by the trustees to contact Morrow County Prosecutor Thomas Smith. She has sent an email and is awaiting a response.

Jerry Snavely will begin painting the library the week of July 26th. Mr. Snavely was not impressed with the drywall work completed by IAP. Patricia contacted IAP to ask them to make it right prior to the painting commencing. If they do not show up to complete the work in a timely fashion, she will contract this out so that painting can start on time. A lengthy discussion took place regarding the Corns' property located to the rear of the library. Darryl Corns, landowner Helen Corns' son, spoke with Patricia and voiced his concerns that if the alley is vacated it would cut access off to his mother's property and that in the future the township would want the property back. Purchase of the Corns residence is not up for discussion at this point Mr. Corns said. Patricia is looking into applying for an ARPA (American Rescue Plan Act) grant with the intent to purchase a sprinter van.

KILE: June financials are reconciled. \$1 for the bank's check error is still outstanding. The bank refunded the \$1 and it is off the books. About 50% of the building & maintenance budget has been spent. Quarterly numbers for materials do not show much expended but this can be attributed to the fact that materials have been ordered but not received yet. The money is encumbered once the materials are ordered and expended once the invoice arrives. She has completed a draft of the personnel policy and it has been given to Patricia for review. After Patricia reviews it, the personnel committee will meet to discuss it, it will then go to the Morrow County Auditor for review and then back to the board for a vote to adopt the policy. The PLF is up, and the library is receiving 1.7%. Kile has decided to stay on as Fiscal Officer for Perry

Cook. Mary Jobe made a motion to accept the financial report and pay the bill, Deb seconded, all agreed. Motion carried.

OLD BUSINESS: No old business

NEW BUSINESS: Tonya Hanshaw has been hired. This will help with staffing gaps.

CONSENT RESOLUTIONS: Paul made a motion to accept consent resolutions in the amount of \$17.55, Michelle seconded, all agreed.

Deb made a motion to adjourn the meeting, Julie seconded. All agree. Meeting adjourned at 8:10 p.m Oates. All board members were present. Minutes from the June



~~Debra~~ Statler, Vice-President

Deborah



Mary Roush, Secretary