

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES

Date: March 10, 2020

Library Director  Patricia Dollisch Fiscal Officer  Kile Byington President  Dave Oates  
Vice-President  Deb Statler Secretary  Mary Roush Members  Chris Coe  
 Amanda Young  Paul Sipes  Julie Rhea

**Minutes**

Mary called the meeting to order at 7:05 pm. The library director, fiscal officer and all members of the board with the exception of Dave Oates and Deb Statler were in attendance. New board member, Julie Rhea was sworn into office by Kile Byington. Julie is now a voting member of the board.

Minutes of the February board meeting were read. Amanda made a motion to accept the minutes of the meeting as read. Julie seconded it. All agreed.

**Patricia**

Patricia stated that she would be applying for a \$5,000 grant this summer. If the grant is approved, she hopes to use the funds to purchase virtual reality equipment later this year. Paul asked about the LSTA grant. Patricia explained that this is federal money that would be used towards summer reading if received by the library. Patricia indicated that we do not qualify for E-rate funding as previously thought. Amanda questioned the Claymation Robotics program and if it would keep going. Patricia reported a low attendance rate but indicated that she would send flyers to Northmor to help promote the program. Amanda will help to distribute the flyers to all the teachers. Patricia is currently looking for workers for the summer feeding program and flyers will be posted. She also hopes to target the home school community to encourage library involvement. She will have a written report from the community survey that was done for the library at the April meeting.

**Kile**

Kile reported that no petty cash is being used. Patricia had stopped the use of it. \$30.00 is the amount now kept on hand. Employees can be reimbursed for purchases for materials for library use only with a receipt. There has been no news of the 2017/2018 audit and there has been a one-month extension. Kile met with Gary Walters, insurance agent, and board members are covered on the library's policy as well as notaries. There was a decrease in coverage due to going to the SEO consortium.

Chris moved to approve the financial report and pay the bills. Amanda seconded it. All agreed.

Kile reported that full restitution for the finding amount from the previous clerk was received from the court of trustees. There was a \$22.46 from small donation.

Amanda moved to adjourn the meeting at 7:40 pm. Mary seconded it. All agreed. Meeting adjourned.

President

*Dave Oates*

Secretary

*Mary Roush*