

Perry Cook Memorial Library
Board of Trustees
March 14, 2023
Regular Monthly Meeting

Call to Order:

Mary Jobe called the meeting to order at 7:04 pm. Roll call was taken and present were Mary Jobe vice president, Annie Fraizer secretary, Julie Rhea, Paul Sipes, Michelle Fidler, Travis Dean board members, Nicole Meyer fiscal officer, and Jennifer Gliebe director.

- 1.) Minutes: Time given to review, and Paul moved to approve, Michelle seconded.
- 2.) Director's Report: Time given to review. Jen verbally went over highlights from the report. Some of the programs had great turnout and others did not. Staff and Jen are continuing to think of ways to promote and publicize programming including online and in the Northmor newsletter. Continued efforts are being made with Outreach including school visits and care facilities. The \$18,000 quote from Dirtworks was noted to be firm but they were willing to add seed/straw to any disturbed area.
- 3.) Fiscal Officer's report: Michelle moved to approve February's reconciliation payments and Julie seconded. The 2023 Revenue Budget and Permanent Appropriations was approved with a motion from Paul first and Julie seconded.

At 7:44 pm, Mary Roush arrived at the meeting and took over the duties of president.

- 4.) Old Business: Property/Asbestos Abatement: The board had time to review the Chem-Tech survey for asbestos removal. Mary J moved to have Jen contract for the asbestos removal up to \$10,000, Julie seconded.


At 7:51 pm, Julie moved to go into executive session to discuss property, Travis seconded. All members present agreed to go into session. At 8:03 pm, Julie moved to come out of executive session and Michelle seconded. All members present agreed to come out of session. Paul moved to teardown/demolish the house at 7386 County Road 242, Mary J seconded it. All voted in favor.

There was discussion about a replacement for the server. Paper estimates were reviewed. Mary J moved to have Jen contract with Dynamic Network for a new server and Travis seconded. The estimate was for \$7235 and was good for 30 days from 12/14/2022. Because this 30 days period has passed, up to \$8000 was approved for the contract to allow for any potential increase from the estimate.

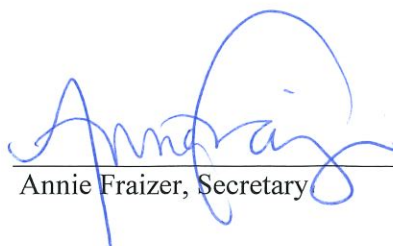
Recent bank issues with Silicon Valley Bank (SVB) and associated Patriot Software impacted the library's ability to provide direct deposit for employees. Nicole was able to issue paper checks instead. She reported Patriot communicated that they will pay any associated fees and taxes with this event.

- 5.) No new business
- 6.) Small donations at the register were \$22.61. Julie moved to accept these and Michelle seconded.

Julie moved to adjourn the meeting and Travis seconded.



Mary Roush, President



Annie Fraizer, Secretary