

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

MAY 11, 2021

Library Director Patricia Dollisch __X__ Fiscal Officer Kile Byington __X__

President Dave Oates __X__ Vice President Deb Statler __X__ Secretary Mary Roush __X__

Board Members: Paul Sipes __X__ Julie Rhea __X__ Mary Jobe __X__ Michelle Fidler __X__

MINUTES: The meeting was called to order by the board president at 7:05 p.m. Minutes from the April 13, 2021 meeting were read. A motion to accept the minutes as read was made by Mary Jobe, Michelle seconded, all agreed. Motion carried. Mary Roush noticed that Mary Jobe's name was incorrectly documented by her maiden name (Mary Roach) in the minutes for the April 13th meeting. By accepting the minutes for this meeting, this correction can be remedied.

PATRICIA: Interviewing has not gone well for Library Clerk positions. She will continue to post the position. The security system has been installed and there are a few bugs to be worked out. The library received a warning from the Morrow County Sheriff's Office for a false alarm; after 4 we start getting fined. This was due to the alarm dropping and staff not realizing what the password was. Harlan Barrick, Johnsville Volunteer Fire Department Chief, has put the key in the Knox box and we are now compliant with the fire inspection report. The summer reading challenge has officially started. 1 larger monthly prize is up for grabs this year. Relatives of library board members and staff are not eligible to win these prizes.

KILE: April financials are reconciled. There should have been \$9 more in the general fund which needs remedied. There will be a \$9 adjustment when she figures out how to do that. The Morrow County Auditor said that everything looks good. The audit is completed, and we are just waiting to get the report back. After some discussion, the board agreed that they would like the audit to be presented in person. Kile will try to set that up. The 2022 tax budget was discussed as well as a 3-year plan for capital projects per the auditor's request. Discussion ensued regarding possible plans for use of the monies. Some of these included: easement of the alley and purchase of the parcel of land in front of the library which would allow a green space/fencing or outdoor programming area, fire detection systems, sprinter van for outreach programming, meeting space upgrade and kitchenette in the community room and more. Kile recommended putting \$10,000 in the Capital Funds account each year to show a good faith effort to the county. The tax budget is due by July and the hearing is in August. A motion was made by Mary Roush to approve the tax budget; Paul seconded, all approved, motion carried. A motion to accept the financial report and pay the bills was made by Mary Roush; Deb seconded, all agreed, motion carried.

OLD BUSINESS: No old business to discuss.

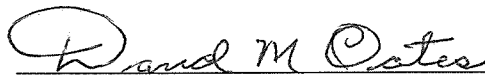
NEW BUSINESS: Painting the library was discussed. Patricia received three quotes: IAP for \$35,000, Carlson Lowe for \$6,400 and Jerry Snavely for \$7,475. After discussion, a motion to

paint the interior of the building was made by Mary Jobe, Julie seconded and all approved. Motion was carried. Staff wages were discussed at length. One promising interview for the fiscal officer position was conducted and Kile feels is worthy of an interview by the board. An interview of the candidate will take place at the June 9th meeting at 6:30 pm. A 5% wage increase for all library employees was decided upon. Mary Roush noted that Patricia and Kile should be included in these increases. Kile affirmed that she and Patricia needed to be mentioned separately in wage increases or she would not have included them. These wages are normally discussed in executive session for future reference. Dave proposed that \$1,500 of bonus monies be allocated for Patricia to be distributed to worthy employees as she saw fit. Mary Roush made a motion to accept the wage increase; Deb seconded, all agreed, motion carried.

CONSENT RESOLUTIONS: Mary Roush made a motion to accept consent resolutions in the amount of \$12.85 for March and \$31.55 for April; Julie seconded, all agreed, motion carried.

A motion to adjourn the meeting was made by Paul; Michelle seconded, all agreed. Motion carried.

Meeting was adjourned at 9:30 p.m.



David Oates, President



Mary Roush, Secretary