

Perry Cook Memorial Library

Board of Trustees Meeting

November 10, 2020

Library Director Patricia Dollisch Fiscal Officer Kile Byington President Dave Oates
Vice President Deb Statler Secretary Mary Roush Board Members Chris Coe
 AB Amanda Young Paul Sipes Julie Rhea

MINUTES: This meeting was held via Zoom during Covid-19 concerns and Morrow County being on a level red status. In attendance through Zoom at their residences were Vice President Deb Statler and board members Chris Coe, Paul Sipes and Julie Rhea. In attendance on the meeting on location at the Perry Cook Memorial Library were Library Director, Patricia Dollisch, Fiscal Officer, Kile Byington, Board President, Dave Oates and Secretary, Mary Roush. The meeting was called to order by Dave Oates at 7:15 p.m. The minutes from the October 12, 2020 meeting were read. Mary made a motion to accept the minutes as read. Julie seconded the motion. All agreed.

PATRICIA: Brian will be patching the railing, but we will need to give it some attention in the future as well as the post. She has retained Nick Miller from Miller's Landscaping for salting, plowing and shoveling the lot and grounds for the winter. The Cares Act grant funding projects are set to start for the children's area sink and a sink to be plumbed in for the community room. People counters will also be purchased which she feels will help to get a more accurate count of the patrons that are coming through the library's doors. Harlan Barrick from the Johnsville Fire Department stopped in for the annual fire inspection. Patricia is getting a quote for a fire alarm system; this would cost approximately \$15,000 and would include strobes at each exit and notification equipment as well.

KILE: The 2021 proposed general fund budget is \$261,895 but only \$249,950 of that is planned to be expended. She is expecting the PLF (public library funding) to come in higher. Because there are a lot more unknowns for 2021, she is planning a 3% reduction in the overall budget to allow for this. An appropriations transfer request board approval was needed to move monies from Capital Outlay to Supplies. It is the best way to use the 25,000 OBM COVID-19 grant funds left over from the handwashing sink project and it still leaves enough money to install people counters to monitor capacity. The amount being transferred is \$4,500. Chris made a motion to transfer these funds, Mary seconded, and all agreed. Chris made a motion to accept the financial report and pay the bills. Paul seconded, all agreed.

OLD BUSINESS: NO OLD BUSINESS

NEW BUSINESS: Patricia indicated that she and the staff are comfortable being open current hours should Morrow County remains at level red or lower. If Morrow County goes to purple status, she suggested that curbside be offered to patrons until the county is again in the red level (or lower should the county go down further in severity of COVID-19 cases) all board members agreed that the library should remain open at this time and that a purple status for Morrow County would warrant curbside services to patrons. Mary made a motion to follow this plan, Julie seconded, all agreed. Amanda Young

resigned as a board member via email to Mary Roush, board secretary effective immediately. This currently leaves two (2) open board member position to fill. Patricia indicated that she has received one application thus far. The board posting is active and will remain open until December 5th. The board will discuss applicants in December.

CONSENT RESOLUTIONS: A motion to accept consent resolutions for \$2.40 was made by Julie and seconded by Deb. All agreed.

Mary made a motion to adjourn the meeting; Paul seconded; all agreed. Meeting adjourned at 8:00 p.m.

Deborah S Stalter
Vice

Board President

Mary L Roush

Board Secretary