

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

OCTOBER 12, 2021

Library Director Patricia Dollisch X Fiscal Officer Kile Byington X

Board President David Oates X Vice President Deb Statler AB

Secretary Mary Roush X

Board Members: Paul Sipes X Julie Rhea X Mary Jobe X Michelle Fidler X

MINUTES: David Oates called the meeting to order at 7:05 p.m. The library director, fiscal officer, board president, secretary and all board members were in attendance. Vice president Deb Statler was absent. The minutes from the September 14, 2021, meeting were read. Julie made a motion to accept the minutes with one word correction. Michelle seconded, all agreed. Motion carried.

PATRICIA: Monies for the transit van cannot begin to be spent until November 1st. There will not be an issue with doing this. Patricia did not request money for the book truck as a second location for the consortium so funds will need to be spent out of pocket for that. Shelby wrote two grants that were received for digitization and preservation. A scanner is planned to be purchased with this grant money. The library has received \$100,000 in grant monies in the last two months.

KILE: September financials have been reconciled. Third quarter updates are running below average on salaries, but this can be attributed to low staff and less operating hours. Covid relief monies have all been spent. She reached out to Pat Davies at the auditor's office to let her know that she was adding money into the appropriations for the potential Corn's property purchase. Ms. Davies suggested to contact Thomas Smith, Morrow County Prosecutor. Patricia has already done this. Temporary revenue appropriations for 2022 are ready. It was decided that she would present the report to the entire board at the November meeting. Payroll and OPERS still need entered but this will be done before month end. Mary Jobe made a motion to accept the financial report and pay the bills, Mary Roush seconded, all agreed. Motion carried.

OLD BUSINESS: The Corn's property was discussed. An appraisal was done, and we are currently waiting on the report.

NEW BUSINESS: Patricia asked the board about adding Saturday hours to the schedule. She indicated that she has discussed this with the staff, and they are all more than willing to work and cover the hours. She would like to see the hours be 10 a.m. to 5 p.m. but due to low traffic and short staff this is not possible. She suggested hours of 10 a.m. to 2 p.m. beginning October 30, 2021 and continuing until May 21, 2022. Julie made a motion to accept Patricia's request, Mary Jobe seconded, all agreed. Motion carried. Patricia requested temporary authorization to alter library hours as needed based on staff. If there are not enough staff members to staff the library,

Patricia will have temporary authority to close or alter the hours. Mary Jobe made a motion to accept this proposal, Dave seconded. All agreed. Motion carried.

Julie made a motion to accept consent resolutions in the amount of \$12.84, Michelle seconded, all agreed. Motion carried. Mary Jobe made a motion to adjourn the meeting, Mary Roush seconded, all agreed. Meeting adjourned at 8:05 p.m



David Oates, President



Mary Roush, Secretary